

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ
IN THE NAME OF ALLAH, THE MOST GRACIOUS,
THE MOST MERCIFUL

**FAYETTEVILLE AREA SADAQAH COUNCIL'S (FASC)
RULES FOR SADAQAH FUND DISTRIBUTION**

PREAMBLE: In accordance with the formal implementation of the **Memorandum of Agreement** (MOA) between the Fayetteville, North Carolina Area Islamic Communities/Masajids (FAIC) and the resulting establishment of the Fayetteville Area Sadaqah Council (FASC), the following rules are adopted to manage and provide oversight for the Fayetteville Area Sadaqah Fund (FASF)

**GENERAL RULES REGARDING COLLECTION AND DISTRIBUTION OF
SADAQAH FUNDS (CHARITY) FOR INDIVIDUALS**

1. First it should be understood that the FAIC are not chartered to function as Islamic Governmental or Social Service Organizations. Their primary goals and objectives are to establish self-sustaining Islamic Masjids and Centers in Fayetteville, NC that provide facilities, community structure, and programs to accommodate basic Islamic worship services for local Muslims. Therefore, donations and fund raising conducted by individual communities are primarily intended for these purposes unless specifically collected and acknowledged as being for an alternate purpose e.g. Zakat Al-Fitr, Eid expenses, etc.
2. FAIC cannot be expected to use funds, collected as outlined in item 1 above, for purposes other than for what those funds were collected. This includes otherwise legitimate and sincere personal requests for financial assistance with mortgage/rent payments, housing assistance, groceries, car notes, medical expenses, taxes, bail, school tuition, loan payments, failed business ventures and contract disputes, or any other requests for, or on behalf of, individuals who regularly attend local Islamic community functions, who live in the local Fayetteville area or outside the local area. Individuals are expected to handle their own personal financial affairs, and/or seek assistance from Federal/State Government or Social Service Organizations specifically designed, and funded by tax dollars, to provide financial assistance for such issues.

3. At-Tauba (The Repentance)

انَّمَا الصَّدَقَاتُ لِلْفُقَرَاءِ وَالْمَسَاكِينِ وَالْعَامِلِينَ عَلَيْهَا وَالْمُؤَلَّفَةِ
قُلُوبُهُمْ وَفِي الرِّقَابِ وَالْغَارِمِينَ وَفِي سَبِيلِ اللَّهِ وَابْنِ السَّبِيلِ
فَرِيضَةً مِّنَ اللَّهِ وَاللَّهُ عَلِيمٌ حَكِيمٌ
(9:60)

- 9:60 (Y. Ali) Alms are for the poor and the needy, and those employed to administer the (funds); for those whose hearts have been (recently) reconciled (to Truth); for those in bondage and in debt; in the cause of Allah. and for the wayfarer: (thus is it) ordained by Allah, and Allah is full of knowledge and wisdom.

Notwithstanding Items 1 and 2 above, the FAIC recognize that from time to time it may be necessary to consider providing **limited** financial assistance for individuals or families that are experiencing occasional financial difficulties. For that reason, the FASC and the FASF has been established to consider providing limited financial assistance for families and individuals in need.

Al-Isra (The Journey by Night)

وَآتِ ذَا الْقُرْبَىٰ حَقَّهُ وَالْمِسْكِينَ وَابْنَ السَّبِيلِ وَلَا تُبَذِّرْ تَبْذِيرًا
(17:26)

- 17:26 (Y. Ali) And render to the kindred their due rights, as (also) to those in want, and to the wayfarer: But squander not (your wealth) in the manner of a spendthrift.

Al-Isra (The Journey by Night)

وَلَا تَجْعَلْ يَدَكَ مَغْلُولَةً إِلَىٰ عُنُقِكَ وَلَا تَبْسُطْهَا كُلَّ الْبَسْطِ
فَتَقْعَدَ مَلُومًا مَّحْسُورًا
(17:29)

- 17:29 (Y. Ali) Make not your hand tied to your neck, nor stretch it forth to its utmost reach, so that you become blameworthy and destitute.

This FASC General Rule is intended to define and clarify the rules to occasionally provide individual financial assistance as well as to establish administrative procedures for such requests. Therefore, the following guidelines are hereby established:

- a. All requests for financial assistance must be in writing and must provide the background and supporting documentation outlined in the Attachment to this Rule. Requests by individuals who are not willing to provide basic background and supporting documentation will not be considered.
- b. Requests by single mothers with children, the disabled, and the recently unemployed, will be given higher consideration and priority. Requests for family assistance should only be submitted by the designated Head of the Household.
- c. **All** FASC members must be made aware of **all** sadaqah requests regardless of the amount. Sadaqah requests for \$200 or less may be approved by a simple majority vote of the FASC voting members. However, no more than \$600 total for all

requests may be distributed during any calendar month using a simple majority vote procedure.

- d. Sadaqah requests that exceed \$200 per request (or \$600 per calendar month) will only be approved based on a unanimous vote from all FASC representatives. The FASC so assembled can consider and approve a maximum one-time payment from the FASF not to exceed \$400.00 per individual request (or \$1,200 per calendar month).
- e. Instead of, or in addition to, the \$400.00 maximum FASF payment, the FASC can authorize a call for a special fund raising effort directly from its member communities during Jumu'ah, or other events, specifically for an individual Sadaqah request. The only means by which the FASC will authorize any Sadaqah payment greater than \$400.00 is through such direct special community fund raising efforts. However, under no circumstances will the FASC authorize individual Sadaqah payments, from the FASF, for amounts or assistance greater than \$400.00 per request.
- f. Except for extremely unique and severe situations, and regardless of the amount of any previous payment, the FIC will not consider more than one request from any individual/family during any three month period.
- g. As a general rule, Sadaqah requests should only be presented by, or on behalf of individuals who regularly attend one of the FAIC. In rare cases requests may be considered by, or on behalf of individuals who live in, and regularly attend other non-FAIC Masajids in the Fayetteville, NC metropolitan area or on behalf of bona fide stranded travellers. Otherwise, requests by, or on behalf of individuals living outside the Fayetteville area will generally not be considered.

NOTE: This **FASC RULE FOR SADAQAH FUNDS DISTRIBUTION** is established and implemented in accordance with the approved procedures outlined in the above-referenced MOA between the FAIC.

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FAYETTEVILLE AREA ISLAMIC COMMUNITIES' (FAIC)

REQUEST FOR ONE-TIME INDIVIDUAL FINANCIAL ASSISTANCE

1. I, _____ (Full Legal Name) hereby request a one-time charitable financial assistance payment from FAIC in the amount of \$ _____.
2. Personal Contact Information:
 - a. Address: _____
 - b. Telephone: _____
 - c. Email: _____
 - d. Employed by: _____
3. I am single/married. Number/ages of family members for which responsible: _____
4. I/We regularly attend a FAIC (Yes/No). Or I/We regularly attend the following other local Masjid: _____
5. The following FAIC or other Masjid individuals know me and can serve as my references
 - a. _____ (Name & Telephone Number)
 - b. _____ (Name & Telephone Number)
6. In addition to FAIC, I am also seeking financial assistance at this time from: _____ in the amount of \$ _____.
7. If approved, the funds received from FAIC will be used for: _____
8. If this request is for assistance with a recurring/monthly bill, what is your get-well plan for dealing with this expense in the future? In other words, how do you plan to make your payment next month? _____
9. Check should be made out to: (Name of Individual or Company) _____
10. I understand that FAIC have limited funds for assisting with personal financial matters, and I have read/been advised about the time-period and dollar limits for which I can request financial assistance. I further understand that any amount I receive through this request is considered charity and I am under no legal or moral obligation to repay the amount received at any time now or in the future. However, should my financial situation improve significantly in the future, I will consider returning the amount I received from FAIC to the FAIC so that others who may be in need in the future may also benefit from this opportunity.

(Signature)

(Date)

****THIS PORTION FOR FAYETTEVILLE AREA SADAQAH COUNCIL USE ONLY****

The above request for financial assistance from _____ was reviewed by the Fayetteville Area Sadaqah Council (FASC) on _____(Date). The FASC has taken the following action:

- a. Disapproved
- b. Approved in the Amount of: _____

(Signature of FASC Designated Representative)

I, _____ hereby acknowledge that my request for financial assistance was:

- a. Disapproved
- b. Approved in the Amount of: \$_____ and I hereby acknowledge receipt of that amount from the Fayetteville Area Sadaqah Fund (FASF) on _____ (Date).

I further acknowledge that, regardless of the decision on this financial assistance request, I generally may not reapply for additional financial assistance from FAIC within three months from the date of this request.

(Signature)

(Date)